

Dear Sir/Madam,

We are pleased to invite you to participate in the **Request for Quotation (RFQ)** for **. Supply 15 No's DCS Furniture with Lid at Ichhamati Milk Union.**

RFQ Overview

- **Product Name:** . Supply 15 No's DCS Furniture
- **Date & Time:** 23 February 2026, 12:00 PM
- **Tender Closing Date & Time:** 02 Mar 2026, 12:00 PM

Tender Documents Download

Vendors may download the eTender documents using the link below:

↓ Download Link:

<https://www.ncdfimarket.com/index.php/auctions-2/#tab-44753>

Vendor Registration & Participation Process

Interested vendors are requested to email **services@ncdfimarket.com** at least **2 days prior to the bid closing date** with the following details:

- Company Name
- Contact Person Name
- Mobile Number
- Email ID
- NCDFI Registration Status (Yes/No)

The NCDFI eMarket team will provide necessary guidance regarding vendor registration and the bidding process.

Transaction Charges

NCDFI eMarket will deduct **transaction charges @ 0.4% (exclusive of GST)** from the successful bidder.

TDS Deduction

TDS u/s 194-O @ 0.1% will be deducted from the bidder's **EMD on the projected trade value** at the time of issuance of the Bid Evaluation Result.

Link for Bid Submission

🔗 <https://events.ncdfimarket.com/bidder/>

EMD (Earnest Money Deposit) Details

- **EMD Amount:** ₹ 5,000/-
- **Payment Mode:** NEFT / RTGS / IMPS

- **Account:** NCDFI ICICI Escrow Account
- **Account Details:** Will be shared by NCDFI eMarket on the registered email ID

Post-Payment Confirmation

After transferring the EMD, bidders must send an email confirmation to:

- **vivek@ncdfiemarket.com**
- **dhruvi.solanki@ncdfiemarket.com**

EMD Confirmation Email Format:

Bidder Name	Amount Paid (₹) (In Figures & Words)	Bank Name	UTR No. & Date
[Company Name]			

⚠ Important:

- The bid will be considered valid **only if the EMD amount is credited to NCDFI ICICI Escrow account on or before 01-03-2026 6 PM.**
- The RFQ will become visible to vendors **only after successful EMD deposit** into the NCDFI Escrow Account.

For Further Assistance

- **Vivek Suthar:** +91 9978601585
- **Dhruvi Solanki** - +91 9978607048
- **Simran Bhatia:** +91 9978699364

We look forward to your active participation.

Warm regards,

NCDFI eMarket Team

THE ICHHAMATI
CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

[A Govt. of West Bengal Project]

HATIPUKUR ROAD, BARASAT-700124, NORTH 24-PARGANAS

Regd. No. 3/IMU (N-24 Pgs.) of 1997

email : ichhamati123@gmail.com / mdichhamati@gmail.com

Website: www.ichhamatimu.com

Memo NO. IMUL/e TENDER /92/25-26 /

Date:13.02.2026

Scope of Work:

1. Supply 15 No's DCS Furniture (Schedule-I)

Estimated Cost of Tender: 5,70,000/-

Quantity Required: 15No(s) (1. Moulded Plastic Arm Chair, 2. Ms Powder Coated Secretary Table and 3. Mild Steel Almirah).

Technical Specification: **Schedule-I**

Tentative Delivery/Supply Schedule: Within 15days of placement of Purchase Order cum AOC

Bid Validity: 365 days

Documents to be furnished by bidder for Technical Bidding

1. Minimum 5 years of experience in supply of furniture. Credential (Completion Certificate) in support of the same must be uploaded/submitted.
2. GST Registration Certificate.
3. PAN Card.
4. Average Annual turnover of **15 Lakh in the last 3 years** (2022-2023), (2023-2024),(2024-25). Audited Balance Sheet in support of the same must be uploaded.
5. Declaration as per **Annexure-I**

General Terms and Condition:

1. **Rate to be quoted by the Bidder:**Rate quoted by the bidder shall be inclusive of all Taxes and Levies, GST other charges/ taxes if any for the delivery of the Materials in the office of the Ichhamati Cooperative Milk Producers' Union Ltd.
2. **Place of Delivery :-** In the office of the **Milk Processing Units, Berachampa, Deganga, North 24 Parganas District, PIN-743424, West Bengal.**
3. **Price Escalation:** The price quoted should be fixed and shall not be subjected to any escalation.
4. **Warranty:** 1 year warranty to be provided by the Supplier.
5. **Documents:** All the delivery of the Materials should accompany with Original and three copies of:
 - The supplier's Tax invoice showing Purchase Order No., Goods Description, Quantity, Unit price, Total amount, applicable GST rate & amount, HSN code etc.
 - Manufacturer's / Supplier's Warranty Certificate, if applicable.
 - Any other document evidencing payment of statutory levies.
6. **Payment Terms:** Payment shall be released in 2 phases in NEFT/RTGS to the Bank Account of the supplier after submission of 3 copies of invoice along with documents mentioned in documentation clause which are as follows:
 - a. **First Phase:** 90% payment shall be made within 30 days of successful delivery of the Materials in good condition certified by the concerned-official and approved by the Competent Authority.

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- b. **Second Phase:** Balance 10% will be released on submission of Performance Bank Guarantee of equivalent amount for one year from the date of acceptance of material. The payment shall be withheld, in case of violation of any tender terms & conditions.
7. **Mode of Transport & Transit Insurance:** Mode of transportation and transit insurance for the supply of the goods will be arranged by the supplier.
8. **Delivery, Installation and Commissioning:** The materials must be delivered installed and commissioned in the vicinity of the Village Level Cooperatives of North 24 Parganas district in West Bengal as mentioned in Installation Section of Technical Specification. The installation and commissioning of the unit must be completed within 20 days from the acceptance of the Purchase Order. It is critically important to coordinate with the Milk Union before dispatch of materials.
9. **Unloading of Material:** Unloading of goods shall be the sole responsibility of the supplier. If the Milk Union makes unloading arrangements on behalf of the supplier the cost of unloading shall be deducted from the bills of the supplier. The unloading shall be done within office hours. (10:00 am to 05:00 pm).
10. **Acceptance of Material:** Material must be suitably packed and transported such that it does not contain scratches, dents etc. Material supplied should meet the functional requirements and conform to technical specifications as enshrined in this document. Materials not adhering to specifications and not meeting functional requirements shall be rejected. Upon rejection the material must be lifted by the supplier from the warehouse of the Milk Union within 15 days, failing to which the Milk Union shall dispose of the material and no claim in this regard shall be entertained.
11. **Liquidated Damage:** If materials are not delivered within the due date and time the Milk Union reserves the right to impose a penalty Rs. 500/- per day subject to a maximum of 10% of the total cost and the damage shall be recovered from the bills of the supplier.
12. **Cancellation of Contract:** If the materials are not delivered in a reasonable time, then the Milk Union reserves the right to cancel the Contract/Order. Upon cancellation of the Order the bidder shall be blacklisted by the Milk Union.
13. **Dispute Resolution:** Any dispute arising out of the Agreement, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration and Conciliation Act of 1996 of India. The venue of adjudication/arbitration shall be Kolkata. The language of arbitration shall be English.
14. **Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) neither party shall have any claim for damages against other in respect of such non-performance or delay in performance.
15. The order shall also take the General Terms and Conditions stipulated by NCDFI in the Reverse Auction Notice referred above.

Sd/-
Managing Director
The Ichhamati Cooperative
Milk Producers' Union Limited

Schedule-I

Technical Specifications for Furniture

1. TECHNICAL SPECIFICATION FOR MOULDED PLASTIC ARM CHAIR

A. Basic Features

Sl.No.	Particulars	Specification
1	Durable Plastic Body	Made of premium virgin plastic / synthetic resin material ensuring superior durability and long-lasting use
2	Comfortable Design	Ergonomic design with supportive armrests for extended sitting comfort
3	Usage Suitability	Suitable for indoor and outdoor use – living room, bedroom, garden, offices

B. Dimensions

Sl. No.	Parameter	Specification
1	Height	860 – 890 mm
2	Width	550 – 570 mm
3	Depth	620 – 640 mm

C. Key Specifications

Sl. No.	Particulars	Specification
1	Material	Premium Quality Virgin Plastic / Synthetic Resin
2	Design	Monobloc (moulded in one piece), Ergonomic
3	Finish	Premium Matt / Glossy
4	Features	With Armrests, Full Back Support
5	Usage	Indoor & Outdoor
6	Weight	3.00 kg ± 5%
7	Colours	Dark Brown, Chocolate Brown, Navy Blue, Deep Burgundy
8	Assembly	No assembly required

D. Make / Brand

1. Supreme
2. Nilkamal

2. TECHNICAL SPECIFICATION FOR MS POWDER COATED SECRETARY TABLE

A. General Specifications

Sl.No.	Particulars	Specification
1	Material	MS (CRCA Steel) Framework with wood/plywood/MDF top
2	Finish	Powder-coated MS (Grey preferred); Wooden top with mica finish
3	Shape	Rectangular
4	Dimensions	Height: 30 inches (75 cm); Size: 4 ft × 2.5 ft (1200 × 750 mm)
5	MS Framework	25 mm × 25 mm MS Hollow Bar; 1.2 mm wall thickness
6	Work Top	Minimum 18 mm thick; Sonoma Oak shade; Mica finished

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		plywood/MDF/Nova Pan
7	Edge Binding	All side wooden edge binding with contrast colour painting
8	Drawers	3 drawers (RHS) with telescopic channels
9	Pedestal	Left-side pedestal for CPU
10	Top Fixing	Table top fixed with MS frame using L-clamps & screws
11	Locking Mechanism	Central / Single locking system
12	Leg Protection	Felt furniture pads / bushes to prevent floor scratches
13	Usage	Clerical work & milk testing equipment placement in Dairy Cooperative Societies

3. TECHNICAL SPECIFICATION FOR MILD STEEL ALMIRAH

A. General Description

Sl. No.	Particulars	Specification
1	Type	Mild Steel Almirah
2	Dimensions	6'6" × 30" × 18"
3	Material	22/20 Gauge CRCA Steel Sheet
4	Doors	2 Steel Doors
5	Shelves	4 Shelves (5 Compartments)
6	Door Stiffener	MS sheet spot welded
7	Locking Mechanism	Three-way bolting device with tongue-in-groove interlocking
8	Handle	Non-ferrous metal alloy, chrome plated
9	Paint	Synthetic enamel paint (inside & outside)
10	Usage	Indoor record keeping

B. Detailed Technical Specifications

Sl. No.	Particulars	Specification
1	Colour	Grey / Dual Colour
2	Construction Type	Riveted
3	Sheet Thickness (Back & Top)	22 Gauge
4	Sheet Thickness (Sides, Door, Bottom, Shelves)	20 Gauge
5	Number of Doors	2
6	Pedestal	Yes
7	Mounting Type	Floor Mount, Freestanding
8	Number of Shelves	5
9	Locker Facility	Yes

Sl.No.	Particulars	Specification
10	Locking System with Locker	Yes
11	Lock Material	Steel lock, zinc plated finish, brass levers, Mazak/Zamak bolts & handle
12	Special Feature	Lockable
13	Finish Type	Grey colour finish
14	Included Components	Pack of 4 shelves
15	Recommended Use	Indoor Only
16	Size	Standard

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Sd/-

Managing Director
The Ichhamati Cooperative
Milk Producers' Union Limited

ANNEXURE-I

AFFIDAVIT

(To be furnished in a Twenty Rupees Non-Judicial Stamp Paper duly certified by Notary Public)

1. I/We the undersigned solemnly declare that all the statements made in the documents, records etc., attached with this application are true and correct to the best of my/our knowledge.
2. I/We the undersigned do hereby certify that neither my/our firm/company nor any of its constituent partners have abandoned any work/works of similar nature and magnitude in India, in the past.
3. I/We the undersigned do hereby certify that our firm/company has never been blacklisted by any organization/Milk Union/Milk Federation in the past.
4. I/We the undersigned authorize (s) and request any bank / person / firm / corporation / Government Departments to furnish pertinent information deemed necessary and requested by The Ichhamati Cooperative Milk Producers' Union Ltd. to verify the statement made by me/us or to assess my/our competence and general reputation.
5. I/We the undersigned, understand(s) that further qualifying information / clarifications on the statement made by me / us may be requested by The Ichhamati Cooperative Milk Producers' Union Ltd and agree(s) to furnish such information/clarification within SEVEN Days from the date of receipt of such request from The Ichhamati Cooperative Milk Producers' Union Ltd.
6. I/We the undersigned solemnly declare to abide the terms and conditions of the Tender document.

Dated Signature of Applicant with Seal:

To be signed by the officer authorized by the Firm/
Company to sign on behalf, the Firm /
(Company with company's seal)

Note: In case of sole proprietary concern, affidavit should be signed only by
the Sole proprietor.
(Title of the Officer)
(Title of the firm/Company)
(Date)

The above-named deponent has understood the contents well and
Solemnly and sincerely declared and affirmed by the deponent in my presence at.....and signed
before me on this day of..... (Seal).

(Signature of the Notary Public)

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