

Request for Proposal for Invitation of Price Bid

Price Bid Ref No: RGM: NCDFI

Dt. 11.06.2026

To,
The Member

Dear Sir/Madam,

Subject : Invitation for Price Bid for Printing and supply of **Jute bags** and **Conference Notepad** to Bapudham, Bihar

National Cooperative Dairy Federation of India (NCDFI), having its registered office at NH-48, Vaghasi, Anand 388320, Gujarat, invites for price bids from eligible and experienced service providers for Annual Rate Contract up to 30/09/2026 for Printing and supply of **Jute bags** and **Conference Notepad** to Bapudham, Bihar for Farmer Awareness Programmes under Bapudham AI Projects.

The bidder is requested to carefully read all terms and conditions before submission of quotation. Submission of bid shall be deemed as unconditional acceptance of all terms and conditions of this RFQ.

1. You are invited to submit your most competitive quotation for the following item : -

Sl No.	Item	Qty.	Specifications	Quotation Basis (in Rs.)
1.	Jute Bags	2,500 Nos	As per Annexure - I	Per unit (No.)
2.	Conference Notepad	2,500 Nos		

2. Bid Submission

- a) The price bid shall be submitted in the <https://events.ncdfimarket.com/bidder/>
- b) Rate shall be quoted on **per participant basis**.
- c) Quoted rates shall be **exclusive of GST** but inclusive of all other costs including transportation, logistics, manpower, loading/unloading, local conveyance, handling charges, insurance, etc.
- d) No escalation in rates shall be permitted during contract period.
- e) Any hidden or additional charges raised after award of contract shall not be entertained.
- f) Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.
- g) The decision taken by NCDFI would be final and bidders have to abide by that.

3. Validity of Quotation

- a) Quotation shall remain valid for a period of 30/09/2026.
- b) NCDFI reserves the full right to revoke and terminate the contract, either partially or entirely, at any stage during the contract period, in the event that the services provided by the vendor are found to be unsatisfactory, inadequate, delayed, or not in compliance with the agreed terms, conditions.

4. Components: As per Annexure I.

5. Evaluation of Quotation

- a) Bids shall be evaluated for completeness, eligibility, relevant experience, and compliance with the scope of work, terms, and conditions of this RFQ. Only substantially responsive and technically qualified bids shall be considered for financial evaluation.
- b) Among technically qualified bidders, the contract shall normally be awarded to the bidder quoting the lowest evaluated price (L1). The decision of NCDFI shall be final and binding.

6. Award of contract

- a) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

7. Location: Bapudham Milk Producer Company
Mission Chauk, Pataura Ashram, (Opposite Sidha Dairy)
Motihari, Purbi Chamaparan, Bihar – 845 401

8. Terms of Payment:

- a) Payment within **seven (7)** working days after successful completion of programme.
- b) Submission of invoice, photographs from Project Coordinator is mandatory.
- c) In case the agreed services are not provided, proportionate deduction shall be made from the invoice, as confirmed by the Project Coordinators.

9. The responsibility for machinery, service instruments, furniture etc. provided by the service provider shall rest solely with the service provider.

10. Taxes & duties:

The supplier shall be entirely responsible for all taxes, duties, etc. incurred for conducting the event as specified.

11. Submission Deadline: Last date and time for bid submission:

Date: 17/06/2026

Time: 12 PM

12. Downloading the Document

- a) The bid document will be available in the website at <https://www.ncdfimarket.com/index.php/auctions-2/> and can be downloaded and used as tender document for uploading the offer.
- b) The interested vendors are required to send an email at etenders@ncdfimarket.com by providing the Name of the organization, Name of the contact person, Contact No, E-Mail, Status of registration with NCDFI (Yes/No) prior to 2 days before the bid end date:

13. Earnest Money Deposit (EMD)/ Bid Security:

The EMD for the RFQ is Rs. 25,000 and shall be deposited by **L1 Bidder in his own Escrow Account (preferred)** or in the form of NEFT at:

- Beneficiary Name: National Co-operative Dairy Federation of India Ltd.
- Bank Name: Union Bank, Branch Address: Anand Branch (Amul Dairy Road)
- Account Number: 520141000774940, IFSC Code: UBIN0905208

Transaction fee: 0.40% of the contract value (+ applicable GST) will be adjusted from EMD as against each invoice raised.

14. Contact Details - Registration/bidding guidance will be provided by NCDFI team to interested bidders.

Contact Person:

1. Vrushant Dave (NCDFI): vrushant@ncdfi.coop | +91 99786 65638
2. Surajit Ganguly (NCDFI): surajit@ncdfi.coop | +91 99786 07302

ANNEXURE – I

Sr No	Name of the Item	Qty.	Specifications
1	Jute Bags	2,500 Nos	Material- Natural Jute Fabric, Size- 14”*16”*5”, GSM-300-350 Fabric, Padded Handle Length-18-22 inch, Carry Capacity-5-10kg, Color-Natural Brown, Bottom support-Hard Base option, Printing-Logo both side single/multi color, Inner water-resistant lamination. Organization Logos- NDDBS- left upper side, RGM- in middle & Bapudham- right upper side both side with Address in bottom- (Address given as above)
2	Conference Notepad	2,500 Nos	Conference notepad- Size:-8.7*5.5 Inches, Multicolour cover with 300 GSM, Pages 20, Maplitho Paper quality 80 GSM both side ruled white and binding staple upper side watermark RGM logo in middle. Organization Logos- NDDBS- left upper side, RGM- in middle & Bapudham- right upper side both side with Address in bottom- (Address given as above)

- Please get the sample approved before printing.

Bag Sample-



Bapudham Milk Producer Company
Ujjawal Complex (2nd Floor), Chandmari Chowk, Purbi Chamaparan, 845 401, Bihar

Conference Pad Cover logos Sample-



Bapudham Milk Producer Company
Ujjawal Complex (2nd Floor), Chandmari Chowk, Purbi Chamaparan, 845 401, Bihar